

Arts and Antiques Festival

March 20 - 21st, 2020

Festival Hours: Friday 11:00pm – 7:00pm; Saturday 9:00am – 4:00pm

The NOTO Arts and Antiques Festival is a two-day show and sale event featuring high quality art and antiques from the region and beyond. The festival will also feature an array of workshops offered by local experts on topics related to the arts and antiques.

Art and Antique Exhibits: Exhibitors will be selected based on a balance between art and antique exhibits, as well as the balance within types of exhibits (e.g. painting versus ceramics, furniture versus glass, etc.). Exhibitors must provide photographs or links to their web page that reflect exhibit type and quality. Participation as an exhibitor infers permission to use photographs, videos, or other images of the exhibitors and/or materials in promotion.

Applications to exhibit must be submitted no later than **February 23, 2020**. Early submissions are encouraged as the selection process will commence upon submission. Booth fees for submissions made before **January 20** are offered at a discount of about 20%.

Venue: The historic NOTO Arts and Entertainment District is home to art galleries, antique and home décor shops, restaurants, bars, and other retail businesses, all locally owned and operated. The Arts and Antiques Festival exhibits will be at the Great Overland Station, located at the south end of the district. Listed on the National Register of Historic Places, this elegant former railroad station serves as a museum and event venue. Educational workshops and presentations will be offered at various locations throughout the district.

Booth Space: Maximizing the unique space offered by the Great Overland Station, the following booth sizes and their associated features and costs are available:

Booth Size	Square Feet	Quantity	Access to Electricity	Cost registration before 1.20.20	Cost Registration after 1.20.20
10 x 10	100	15	Yes	\$135	\$165
10 x 16 CORNER	160	5	Yes	\$200	\$235

10 x 20	200	1	Yes	\$260	\$295

A \$50 non-refundable deposit is required and will be processed upon application submission. Submissions not selected will be refunded their deposit by 3.15.2020

Tables: Tables are available for \$10 each. Vendors may bring their own 8’ x 30” tables. Kiosk vendors may bring one small table that does not exceed the 5x5 booth space. All tables must be draped to the floor. All exhibit sides and backs exposed to other exhibits must be suitably covered. All packing boxes must be out of sight.

Installation and Removal: All exhibits must be in place by the start of the event on Friday and shall be in place for the duration. Installation is **Thursday, March 19 from 1:00 – 6:00p.m. and Friday, March 20 from 8:00a.m. – 11:00a.m.** During installation hours, only exhibitors, one designated helper, and event staff will be allowed in the exhibit area. Neither additional helpers nor the general public will be allowed. Removal of exhibit may start Saturday at 4:00p.m. with all exhibits removed by 9:00p.m.

Daily Festival Hours: The festival will be open to the public from 11:00a.m. – 7:00p.m. on Friday and 9:00a.m. – 4:00pm. on Saturday. Exhibitors must have their display open to the public during these times.

Best of Show Awards: Recognitions will be given to the best displays for both arts and antique categories.

Thursday Reception: The NOTO Arts and Entertainment District will host a welcome reception for all exhibitors at the NOTO Arts Center starting at 6:00p.m. (after set-up).

Merchandise Pricing: All items must be priced prior to the show. No discount, sale, or percent off signs are allowed. Damaged items must be marked “as is.”

Sales Tax: Exhibitors are responsible for any and all taxes pertaining to their sales as reported to the Kansas Department of Revenue.

Security: The Great Overland Station will be locked when the show is not open. Exhibitors are responsible for their own property and the security of their booth during event hours.

Liability and Insurance: The NOTO Arts and Entertainment District and the Great Overland Station shall **not** in any way be liable for damages, injury, or loss to persons or property sustained by exhibitors and/or their employees or representatives. Insurance responsibility lies with each vendor. The exhibitor agrees that he/she will hold harmless and free from all damages the NOTO Arts and Entertainment District and the Great Overland Station. This includes exhibit installation, removal and other times when exhibitor or exhibitor materials are at the event.

Event Cancellation: In the event the show is canceled for any reason, this agreement is null and void. Exhibitor waives any and all claims for damages except for exhibitor fees paid.